

BIENAL DAS AMAZÔNIAS 2023 PUBLIC NOTICE – 1st EDITION

CATEGORY - PERFORMANCE

The Bienal das Amazônia project, PRONAC 200771, makes public, for the knowledge of those interested, that in the period from **10 to 20 of March 2023** registration will be open for the **Bienal das Amazônia 2023 – 1st Edition**.

1. PURPOSE

1.1. The purpose hereof is the selection of artistic proposals specifically in the segment of **Performing Art** to compose the program of **Bienal das Amazônia 2023 - 1st Edition**, to be held in Belém, Pará, Brazil between August and November 2023, with the primary purpose of promoting contemporary artistic production in performance in the Brazilian and International Amazon.

2. CONDITIONS OF PARTICIPATION

2.1. The following may be registered in this Public Notice:

2.1.1. **Individuals** over 18 years old, established or domiciled in Brazil, especially in the states that compose the Legal Amazon, or in the countries that compose the International Amazon, who must prove artistic-cultural activity of *at least* twenty-four months from the date of enrollment.

2.1.2. **Collective and/or Group** without legal personality, represented by Individuals, acting in the performing arts, established or domiciled in Brazil, especially in the states that compose the Legal Amazon, or in the countries that compose the International Amazon, who must prove artistic-cultural activity of *at least* twenty-four months from the date of registration.

2.1.3. **Legal Entity** of private law, of a cultural nature, whether or not for profit, that is the holder of agency agreement of artist/group/collective that proposes the development of performance, under the terms of this notice. In this case, the Legal Entity must, at the time of registration, prove its headquarters and operation in Brazil, especially in the states that compose the Legal Amazon, or in the countries that compose the International Amazon of *at least* twenty-four months from the date of registration

2.1.4. **Individual Microentrepreneur (MEI)** whose CNAE (National Classification of Economic Activities) is compatible with the artistic and cultural nature of the object of this Announcement and which, upon registration, must prove its headquarters and operation in Brazil, in particular the states that comprise the Legal Amazon, or in the countries that compose the International Amazon of *at least* twenty-four months counted from the date of registration.

2.2. Proof of headquarters and functioning of **Legal Entity** must be done through the Enrollment Card in the National Register of Legal Entities (CNPJ Card or MEI Card), which must be attached in a specific field of the Enrollment Form.

2.3. Proof of activity in the artistic-cultural activity or activity in performing arts, either **individual, collective or group**, as **artist, collective or group** registered as **legal entity** or **individual microentrepreneur** must be submitted through attached files, in PDF format, in a specific field of the Registration Form

2.4. Proofs may be carried out through photographs, honorable mention certificates, participation in competitions with a jury, articles from newspapers and websites, prints, magazines, posters, video files or links, books, folders, newspaper clippings, brochures, audiovisual material, permits or declarations from City Halls or public bodies, entities, community or cultural associations, among other specific documents.

3. REGISTRATIONS

3.1. Only registrations of artistic proposals that meet the contemporary art segment delimited in this notice (Performing Arts) will be accepted.

3.2. The submitted projects may include part of their presentation using various resources, such as

Audiovisual, Photography, Literature, Music, provided that they are justified and provided that they do not distort the Performing Arts segment.

3.3. The characterization of segment distortion, mentioned above, will be analyzed by the curatorial committee designated for such purpose.

3.4. In case of registration of proposals that require special technical and infrastructure needs, they must be expressly indicated and quantified, so that the feasibility of their execution can be evaluated, in accordance with the conditions available for the execution of the **Bienal das Amazônias 2023 - 1st Edition**

3.5. The registrations start on **March 10, 2023** and **ends on March 20, 2023**, and must be made exclusively online on the website <https://prosas.com.br/>

3.5.1. The online platform will stop receiving applications after 5:59 pm on March 20, 2023.

3.6. To enroll in this Public Notice, the proponent must first **register for free as a “proponent”** (individual or legal entity wishing to compete for public notices) on the website <https://prosas.com.br/>

3.7. After registration, access to the registration form and other screens must be carried out using **login and password**, whose custody is the sole responsibility of the applicants.

3.8. The image and text files to be attached to the **registration form must be in PDF format** and not exceed, individually, **10 MB (ten megabytes)**.

3.9. Audio or video files exceeding **10 MB (ten megabytes)** must be made available via an access link for listening/viewing via streaming (continuous transmission or medium flow) or for download.

3.9.1. The proponent must inform the **password** for the audio and video files, if the link is not publicly accessible.

3.10. Files for which there are no specific fields must be made available on the **“Supplementary material” tab** of the registration form.

3.11. At the time of registration, the documentation presented must meet the requirements established herein and in the registration form, and document supplementation will not be accepted after completion of registration.

At the time of registration, the documentation presented must meet the requirements set out in this Public Notice and in the registration form, and document supplementation will not be accepted after completion of registration. The required documentation will be:

3.11.1 If a Brazilian Sole Trader:

1. a) Identity Card and Registration in the CPF of the entrepreneur;
2. b) Proof of residence in the name of the updated entrepreneur;
3. c) CNPJ registration of the company;
4. d) proof of registration of the sole proprietorship (application for registered entrepreneur or certificate of MEI status);
5. e) Certificate of tax compliance with regard to debts registered or not in the Union Active Debt, including in relation to social security contributions.
6. f) Certificate of regularity of the Severance Indemnity Fund - FGTS;
7. g) Summarized portfolio of the individual entrepreneur;
8. h) Proven portfolio of the sole proprietor.

3.11.2 - If a legal entity:

1. a) copy of the registration card in the National Register of Legal Entities of the Ministry of Finance – CNPJ/MF;
2. b) copy of the company's instrument of incorporation or last contractual amendment, or minutes of the general meeting that elected the current board of directors, if a corporation and civil society, under the terms of the Brazilian Civil Code, duly registered at the Registry of Deeds and Documents or at the company case, Register of Commerce.
3. c) copy of the identity document, copy of the registration in the Individual Taxpayer Registry of the Ministry of Finance – CPF/MF and updated proof of residence of the company's representative;
4. d) certificate of fiscal regularity regarding debts registered or not in active debt of the union, including in relation to social security contributions.
5. e) certificate of regularity of the Severance Guarantee Fund - FGTS;
6. f) summarized portfolio of the legal entity;
7. g) Proven portfolio of the legal entity.

3.11.3 – If an individual:

1. a) copy of the identity document;
2. b) copy of registration in the CPF/MF (for Brazilians);
3. c) updated proof of residence on behalf of the applicant;
4. d) short CV of the applicant;
5. e) Bidder's proven portfolio.

3.12. The Bienal das Amazônias Project - PRONAC 200771 is not responsible for any problems that make it impossible to receive the application, as well as for the visualization of all attachments, links and documents sent.

3.13. The registration will only be finalized after the applicant fills in all the fields in the registration form and attaches the files required herein.

3.14. Upon completing the registration, the applicant will receive a **protocol number**, which will be, for all purposes, their **identification number** in the Public Notice **Bienal das Amazônias 2023 – 1st Edition**.

3.15. In case of **duplicate registration, the last version received** will be considered, provided that it is sent within the deadlines specified in **items 3.5 and 5.1**.

3.16. The following will be grounds for **disqualification** of the proposals:

- 3.16.1. registration sent in a **different manner** from that specified in this Notice;
- 3.16.2. registration that presents artistic proposals different from the **Performing Art** segment;
- 3.16.3. registration that, even if presented as an artistic proposal in the Performing Art segment, presents distortion of the segment, according to items 3.2. and 3.3.
- 3.16.4. registration in **different form** to that defined herein;
- 3.16.5. application received **after 5:59 pm on day March 20, 2023**;
- 3.16.6. registration that fits any of the impediments described in item – **“IMPEDIMENTS”**
- 3.16.7. enrollment **non-compliant** with the requirements of the Public Notice and the registration form here of;
- 3.16.8. registrations with files and links that present **unavailable contents** or **without availability** of access, according to subitems 3.8., 3.9., 3.9.1. and 3.10;
- 3.16.9. registration with irregularities related to any of the items hereof, found at any time.

3.17. registrations that show proven irregularities related to any of the items herein may be disqualified at any time, at the discretion of the Curatorial Commission.

4. IMPEDIMENTS

4.1. The following persons **CANNOT** submit proposals or participate in this Notice:

- 4.1.1. members of any analysis committee or curatorial group that works in this Public Notice, as well as their spouses, partners, blood relatives or relatives up to the 2nd degree;
- 4.1.2. exclusive entrepreneurs or cultural producers in the condition of Individual Microentrepreneur - MEI, artist representatives, except for cases in which the Individual Microentrepreneur - MEI is the artist

5. SCHEDULE OF ACTIVITIES

5.1. The registration and classification process of the proposals, as well as the other activities mentioned in this Notice will comply with the schedule specified below:

Description of Activities	Date / period
Publication of the Notice at the address contained in item 3.5 hereof	March 7, 2023
Objection to Public Notice	March 8-9, 2023
Submission of Proposals	March 10-20, 2023
Publication of the Preliminary Result of Registrations	March 23, 2023
Appeals to the Preliminary Result of Registrations	March 24-25, 2023
Publication of the Result of Judgment of Appeals.	March 26, 2023
Document evaluation	March 27-29, 2023

Artistic Analysis	From March 29 to April 05, 2023
Publication of the Final Result	April 6, 2023

6. OF THE QUALIFICATION AND CLASSIFICATION PROCESS

6.1. The process of qualifying and classifying the submitted proposals will be carried out in 02 (two) stages, namely, Preliminary Analysis of the Registration and Artistic Analysis, as shown below.

6.2. **Preliminary Analysis of Registrations** - this stage consists of assessing the documentation attached to the Registration Form of each proposal and verifying compliance with all the formalities described herein. It is the step to be carried out by a technical team composed of people linked to the execution of the Bienal das Amazônias Project – PRONAC 200771 and has a merely **qualifying character**.

6.2.1. Provided that the registrations comply with the requirements hereof, they will be considered qualified.

6.3. **Artistic Analysis (classificatory and eliminatory)** - this stage consists of evaluating the content of the proposals enabled in the Preliminary Analysis, will have a **classification** character and will be carried out by curatorial committees designated for this purpose.

6.4. The submission of Objections to the Notice and Appeals to the Preliminary Result of Registration must be submitted, according to the deadlines established above, exclusively through specific forms, attached to this Notice, through the email convocatoria@bienalamazonias.com.br

6.5. Objections to the Notice and Appeals to the Preliminary Result of Registrations sent outside the deadlines established in item 5.1 hereof will not be analyzed.

6.6. Objections and Appeals will be evaluated by a technical team composed of people linked to the execution of the Bienal das Amazônias Project - PRONAC 200771.

6.7. In the Artistic Analysis, the proposals will be evaluated according to the following Guiding Criteria/Aspects:

ITEMS	CRITERIA GUIDING ASPECTS	SCORE
I	Cultural value/artistic attributes of the proposal <ul style="list-style-type: none"> Contribution of the action proposal to the development, innovation, recognition, dissemination, appreciation and/or preservation of artistic expression. 	From 1 to 10 points
II	Proposal relevance (originality / authenticity / singularity).	From 1 to 10 points
III	Resume / background of the professional, artist, collective or group <ul style="list-style-type: none"> Proof of work/professional experience. 	From 1 to 10 points
MAXIMUM SCORE		30 POINTS

6.7.1. In the aforementioned score, the value 0 (zero) will not be assigned, nor will decimal places be used.

6.8. All proposals that obtain a minimum score of 20 (twenty) points will be considered classified, according to the evaluation criteria described in item 6.7., and that comply with the requirements hereof.

6.9. Only the six (06) proposals that, among those classified, obtain the best six scores, in descending order, will be selected for execution, under the terms hereof.

6.10. After the **Artistic Analysis** of the proposals and after the definition of the Festival's artistic line-up, the validation of the documentation attached to the Registration Form by the applicant artists and cultural groups will be carried out, with subsequent failure to comply with the requirements of the Public Notice and the registration form being grounds for disqualification, and there may be due diligence and request for additional documentation.

7. ARTISTIC ANALYSIS COMMISSIONS

7.1. The analysis described in **item 6.7** will be carried out by the curatorial commission designated by the Bienal das Amazônias project – PRONAC 200771, composed of professionals with knowledge and experience in the cultural segment covered hereby, as follows:

- 7.1.1. Keyna Eleison
- 7.1.2. Vania Leal
- 7.1.3. Sandra Benites
- 7.1.4. Ana Clara Simões Lopes
- 7.1.5. Glauce Santos

7.2. The curatorial commission will have full autonomy in decisions and will be presided over by a representative appointed by those responsible for carrying out the Bienal das Amazônia Project PRONAC 200771, who will not have the right to vote, with only the direction of the works.

7.3. The decisions of the curatorial committee cannot be appealed, with regard to the abstract character / evaluation of the artistic nature of its decisions.

8. PROGRAMMING

8.1. The selected applicant assumes exclusive and unrestricted responsibility for any claims related to its proposal, based on possible violations of image, voice, intellectual property and related rights, plagiarism or any violation of third party rights, responding exclusively for any damage and/or loss resulting from these actions, including the omission of information, signing an Instrument of Responsibility that exempts the Bienal das Amazônia Project PRONAC 200771 from any resulting liability, in any sphere of discussion.

8.2. The activities of **Bienal das Amazônia 2023 - 1st Edition** will take place in Belém, Pará, in places available and defined by the Executive Board of the Bienal das Amazônia project - PRONAC 200771.

8.3. Proposals **qualified** and **classified**, and finally **selected** hereby **do not necessarily have their execution assured** in the program of **Bienal das Amazônia 2023 – 1st Edition**, which will be conditioned to the profiles of the spaces available for execution and technical feasibility analysis.

8.4. In case there is a technical and/or financial divergence between the project presented and the definitive execution plan, the proponents will be called to adapt the executive project, always taking into account the available budget and the conditions of the spaces available and defined by the Executive Board of the Bienal das Amazônia Project - PRONAC 200771.

8.5. **Dropouts** will be considered as applicants who do not present a statement regarding the technical and/or financial adequacy, or do not reach a consensus on the execution value negotiated with the contracting team from Bienal das Amazônia.

8.6. Once the withdrawal is established, the following bidder will be summoned, according to the classification order previously established in item 6.8.

8.7. In the execution of the projects, availability of the agenda and/or budget for the event may be taken into account, as well as the protocols for dealing with the Covid-19 pandemic in force at the time, defined by the health authorities of the State of Pará.

8.8. All activities included in the program of **Bienal das Amazônia 2023 – 1st Edition** will be able to receive communication accessibility actions.

9. CONTRACTING PROCESS AND PAYMENT RELEASE

9.1. After formalizing the final result hereof, the selected applicant must submit, within a period of up to **05 (five) consecutive days** confirmation of the proposal and final validation of the documentation required herein by contacting Bienal das Amazônia, email convocatoria@bienalamazonias.com.br

9.2. In case of non-compliance with the deadline established in the **item above**, the proposal will be considered withdrawn and the contracting will be impossible, with immediate call for the subsequent proposal, among those classified, according to item 6.8.

9.3. The amount proposed for the artistic-cultural activity, as a fee, will be BRL 2,500.00 (two thousand and five hundred Brazilian Reals) per project. In the case of a Collective and/or Group, the amount must cover all members who are part of the Collective and/or Group.

9.4. Performance execution costs, which must be presented according to item 9.1., will be analyzed by the technical sector destined for this purpose and will be borne by the Bienal das Amazônia Project - PRONAC 200771.

9.5. Any divergence regarding the Execution Costs, according to item 8.4 hereof, must be

substantiated by the technical sector mentioned above, which will justify its decision by justifying the price. In these cases, the Bienal das Amazônias Project - PRONAC 200771 will contact the bidder and in case of agreement the process will follow the internal contracting procedures

9.6. The release of the amounts will occur in the form of a single installment, only after presentation of the respective Invoice or Independent Worker Payment Receipt.

9.7. The deposit will be made by means of a bank order in the account indicated by the applicant, with the correspondence between the ownership thereof and the ownership of the bank account where the payment will be made being mandatory.

9.8. The indication of a joint account, account with a receipt limit, benefit account and any type of account made available by financial institutions with the sole and exclusive purpose of receiving wages, pensions, retirement or similar benefits will not be accepted for payment.

9.9. For the release of values and hiring, it is essential to present and comply with the documents delimited in item 3.11 of this public notice.

9.9.1. Of the total amount to be paid, the PROJECT will withhold **taxes** in accordance with the respective applicable tax regimes and the rates provided for in the legislation in force at the time of payment.

9.9.2. Payments made to applicants registered with the nature **Individuals** will be deducted from the Withholding Income Tax, following the Monthly Progressive IRRF Table, in accordance with the Income Tax Regulation and in the General Coordination Divergence Solution of Federal Revenue Taxation.

9.9.3. The Withholding Income Tax discount rates can be consulted on the Federal Revenue Service website: <https://www.gov.br/receitafederal/pt-br/assuntos/orientacao-tributaria/tributos/irpf-imposto-de-renda-pessoa-fisica>

9.9.4. There is no withholding of Income Tax upon payment to the **Legal Entity**, which must be responsible for the due tax and ancillary obligations.

9.10. All tax and accounting obligations are the sole responsibility of the applicant.

9.11. The Bienal das Amazônias Project - PRONAC 200771 reserves the right to request additional steps and documents at any time, during the term of the deadlines established herein.

9.12. In case of doubt, the applicants may contact us through a specific email address, which is: convocatoria@bienalamazonias.com.br

10. FINAL PROVISIONS

10.1. When registering, the applicant will automatically be in full agreement with the rules of this Public Notice and the registration form.

10.2. The applicant will be solely responsible for the veracity of the proposal and the documents submitted, exempting the Bienal das Amazônias project – PRONAC 200771 from any civil or criminal liability, including with regard to commitments and charges of a labor, social security, tax, commercial, banking and intellectual (copyright, including neighboring rights, and industrial property) nature.

10.2.1. Proponents, when executing or reproducing the work or artistic service, must present an Instrument of Copyright Assignment and/or Instrument of Authorization for reproduction of the work.

10.3. The fields of the registration form referring to registration and documentary data constitute a self-declaration and, in case of false self-declaration, applicants will incur the penalties provided for in the Brazilian Criminal Code, pursuant to articles 171 and 299 of Law No. 2.848/40.

10.4. The **abstracts** hereof, **Preliminary Result of Registrations** with the list of applicants and **Result of Judgment of Appeals**, as well as **Final Result of Classified Proposals** will be published on the website <https://prosas.com.br/> according to the deadlines stipulated in **item 5 “Schedule of Activities”**.

10.5. The omitted cases that do not involve the artistic-cultural evaluation of the proposals, as well as the difficulties generated by the Covid-19 pandemic, will be resolved by the Executive Board of the Bienal das Amazônias project – PRONAC 200771 .

10.6. Other **information or clarification of doubts** about the **registration and enrollment process** on the platform <http://www.bienalamazonias.com.br> and about the **content** hereof will be provided only by email convocatoria@bienalamazonias.com.br

10.7. The Judicial District of Belém is hereby elected, with express waiver of any other, however privileged it may be, to resolve any disputes, omissions or doubts arising from this Public Notice.

Belém, March 7, 2023.